



Family Drug Support

"Supporting families since 1997"

Non-Executive Directors – Family Drug Support

The Organisation

Family Drug Support was established in 1997 to assist families throughout Australia to deal with alcohol and other drugs issues in a way that strengthens relationships and achieves positives outcomes. It does this in a variety of ways including

- 24/7 telephone support
- Support groups
- Information and education programmes
- Raising the awareness of the role of families and friends
- Advocating harm minimisation strategies

Funding for Family Drug Support services is primarily from Federal and State Governments.

Time Commitment

It is expected that directors will allow for the following time commitments:

- Board Meetings – Directors are required to attend all board meetings. Usually, five meetings each year. Preparation time is required before the actual meeting day.

Email is a major method of communication between the Board and Management.

Directors are expected to understand the FDS model and services.

Directors are also expected to undertake activities that would contribute to their continuing professional development.

Selection Criteria

Family Drug Support is seeking applications for up to two Non- Executive Directors (NED), with the skills and experience set out below.

1. Social media

Experience in leveraging social media platforms to enhance the visibility and engagement of the FDS' mission and services.

FADISS Ltd Trading as:

Family Drug Support
ABN 49081764258

Post: PO Box 7363, Leura NSW 2780

Phone: (02) 4782 9222

Website: <http://www.fds.org.au>

Email: general@fds.org.au





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2. Finance
Ability to analyse key financial statements, critically assess financial performance and contribute to financial planning.
3. Communications
A strong background in communications, including public relations.
4. Knowledge of relevant laws and regulatory frameworks applicable to a not-for-profit social services organisation.
5. In addition, all applicants should possess the following:
 - Knowledge of Director duties and responsibilities.
 - Experience in and well-developed understanding of Board Governance
 - Well-developed listening and communication skills with a collaborative approach in making an active contribution to board discussion and decisions.
 - Commitment and ability to participate in Board activities
 - Ability to work effectively in a group including interpersonal skills and the ability to empathise with others.
 - Ability to negotiate and be assertive where necessary.
 - Leadership skills.

This is a volunteer role.

There is a Board Professional Development Budget available for appropriate and relevant education/conferences.

Applications close at 5 pm on 31st May 2025.

For further details please contact Anne Carroll email: QHAustralia@gmail.com

Email submission of a covering letter, and resume can be forwarded to Anne Carroll email: QHAustralia@gmail.com